Medinah Park District

Minutes of the Regular Meeting
December 17, 2025 6:30PM
Connolly Recreation Center
22W130 Thorndale Avenue, Medinah, IL.

The regular meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, December 17, 2025 at the Connolly Recreation Center, 22W130 Thorndale Avenue, Medinah, IL.

Call to Order
The meeting was called to order at 6:30PM by President Neitzke.

Pledge of Allegiance

Roll Call
Commissioners Present:
Alyssa Neitzke, President
Irene Jarocinski, Vice President
Jaclyn Scafidi, Commissioner
Commissioners Absent: Commissioner Cukurova

Staff Present:
Maria Piworski, Superintendent of Finance/HR and Assistant Secretary
Vince DeGrado, Superintendent of Parks
Dan Touzios, Asst. Superintendent of Parks
Jim Huetson, Superintendent of Recreation

Public in Attendance

Quorum
Commissioner Neitzke recognized a quorum.

Approval of Agenda
President Neitzke asked if there were any additions, corrections, or deletions to the agenda. Assistant Secretary Piworski stated the agenda could move forward as presented. It was moved by President Neitzke, and seconded by Commissioner Scafidi to approve the agenda as presented. President Neitzke asked for discussion. There was none.

ROLL CALL VOTE:
Aye: AN, IJ, JS, MM
Nay: None.
Absent: GC
Motion Carried.

Approval of Consent Agenda
President Neitzke asked if there were any requests to remove items from the consent agenda. President Neitzke removed the November 19, 2025 meeting minutes and the November 24, 2025 meeting minutes from the consent agenda and tabled those items until the January 21, 2026 regular meeting.

It was moved by President Neitzke and seconded by Commissioner Scafidi to approve the Consent Agenda as amended. President Neitzke asked for discussion. There was none.

ROLL CALL VOTE:
Aye: AN, IJ, JS, MM
Nay: None
Absent: GC
Abstain: None
Motion Carried.

Staff Reports

A. **Financial Report –** Commissioner Scafidi asked Supt. Piworski about problems balancing MyRec last month. Supt. Piworski said there were issues with Fortis the credit card company and fees as well as a non-compliance issue. President Neitzke asked Supt. Piworski to email the contact and ask why we were non-compliant and what form needs to be filled out, since there is a chance Ex. Director Muenz will be out tomorrow. President Neitzke asked the what the fees were. Supt. Piworski said around $36.00 a month. President Neitzke and Commissioner Scafidi asked Supt. Piworski to see if the fees can be reversed, if the form is filled out and turned in. Supt. Piworski said she thinks the form has been filled out and turned in. Commissioner Scafidi asked what supt. Piworski learned at the IPRA Administration & Finance seminar. Supt. Piworski said there was quite a bit, more than can be gone into at a board meeting. She would be happy to share with board. Also, how programs and employees should align with the community and training is also important. She will also share with Supt. Huetson. Ex. Director Muenz also attended. Commissioner Scafidi said the capital spreadsheet looks great.

B. **Recreation Report** – Commissioner Scafidi suggested that we look into a light display for next year. It would be multi-departmental effort. She also asked how many people signed up for Power Through and how many have dropped? Supt. Huetson said he will get back with her with the numbers.

C. **Risk Management Report –** Commissioner Scafidi said we usually receive $1,500 from PDRMA every year, this year we only received $500 why? Supt. Huetson said PDRMA restructured and usually you just fill out a form and get your check, this we were graded on compliance and where we are with their standards, and we didn't meet a lot of the standards necessary. Commissioner Scafidi would like to see the form for last year and the specifications and the difference for this year. President Neitzke asked to copied on that email also.

D. **Parks/Maintenance Report –** No questions

Attorney's Report - None

Citizen Comments

No comments

Written/Verbal Communication from Public to Staff/Commissioners

Pat Felcan provided a $500 donation to the park district.

President Neitzke- Some feedback on Fortis, Commissioner Scafidi asked if the park district has a Zelle account so people can avoid the 3% fees during registration when using a credit or debit card? Can staff talk to Itasca Bank and set up account? A lot of agencies do not charge the 3% for the use of credit cards. Supt. Piworski said that from her understanding we have to use Fortis, but she will look into Zelle.

Director's Report – Notes

Tax Levy – Supt. Piworski said the tax levy was filed appropriately.

2026 IAPD/IPRA Conference – January 29-31, 2026 – President Neitzke and Commissioners Scafidi and Cukurova are signed up for the full package.

NEDSRA – Working on budget.

Items for Discussion
The final budget will be up for review and approval at the January 21, 2026 regular Board meeting.

Metra – Contract discussion. Commissioner Scafidi said we have to adjust the budget for parking lot maintenance.

President Neitzke and Commissioner Scafidi have 10 year capital questions.
Commissioner Jarocinski asked about benches and why the district will purchase two and why is the district purchasing benches and tables each year? Supt. DeGrado said that it is cheaper to purchase two at a time. Asst. Supt. Touzios said the tables and chairs are budgeted for every year so when replacement is necessary, the funds are available.
Commissioner Scafidi would like to see a Makers Market and would like that in the budget.
Budget for Porta potty has been increased, that's great. Commissioner Scafidi asked why tables and chairs are under capital? President Neitzke stated those should be operational.
Commissioner Scafidi said windows should be added to the capital plan.
Supt. Piworski asked the Commissioners what they would like to see in the budget for next year. President Neitzke stated the list should be district needs, not what the Board would like to see.
Commissioner Scafidi said it's the Executive Directors job to make that number and we will look at it and ask questions.
President Neitzke said we have look at wants verses needs and prioritize. And they staff is here day to day and know what needs to be done. They need to be listened to.
After a lengthy conversation on the budget an agreement between Commissioners and Staff that the gym floor should be budgeted for in 2026 instead of the Tennis Courts.

Metra Discussion – The contract with old company runs out October 2026. We can buy that out for $39,000 or wait and take over when it runs out. Commissioner Scafidi said the $39,000 was too much. Supt. Piworski said that the new contract is more favorable and we wouldn't need to put money aside for capital anymore with new contract.

Commissioners Comments:
None

Old Business/Action Items
A. Items Removed from consent agenda (if necessary) Motion to move Items A & B to Old Business. It was moved by Commissioner Scafidi and seconded by President Neitzke. President Neitzke asked for discussion. There was none.

ROLL CALL VOTE:
Aye: AN, IJ, JS, MM
Nay: None
Absent: GC
Abstain: None
Motion Carried.

B. FOIA Requests – None

C. Roselle Arts & Culture Foundation – Maryann Grygiel art piece. President Neitzke said she hasn't heard anything new lately. It was moved by President Neitzke and seconded by Commissioner Scafidi to approve the Maryann Grygiel art piece by the Roselle Arts & Culture Foundation and placed on Medinah Park District property. President Neitzke asked for discussion. There was none.

ROLL CALL VOTE:
Aye: AN, IJ, JS, MM
Nay: None
Absent: GC
Abstain: None
Motion Carried.

D. Resolution 25-17: Meacham Creek Park Stewardship Contract. It was moved by President Neitzke and seconded by Commissioner Scafidi to vote and discuss Resolution 25-17: Meacham Creek Park Stewardship Contract. President Neitzke asked for discussion. President Neitzke and Commissioner Scafidi said they liked Pizzo better. President Neitzke asked Supt. Degrado and Asst. Supt. Touzios to ask Pizzo if they have the original drawings for Meacham Creek Park.

ROLL CALL VOTE:
Aye: JS, MM, AN, IJ
Nay: None
Absent: GC
Abstain: None
Motion Carried.

New Business

A. Roselle Park District Pool Membership - Commissioner Scafidi said wonderful and asked about rates. Supt. Huetson said it is a Medinah rate, halfway between resident and non-resident rate, and Medinah Park District does not benefit financially it is just a service for our residents. The same as the arrangement with the Itasca Pool. Commissioner Scafidi asked about the numbers for Itasca Pool and Supt. Huetson said he could get that information. Commissioner Scafidi then asked if Medinah could add a fee on top of the pool price so Medinah Park District could also profit. Supt. Huetson said he would look into this. President Neitzke asked Supt. Huetson to get prices for pool membership for both pools and compare resident rates to the cost for our residents.

B. School District #11 Memo of Understanding – Commissioner Scafidi and President Neitzke said they will come back to this when Ex. Dir. Muenz is available.

C. Ordinance 25-5: Intra Fund Transfer – The ordinance is included in the packet.

It was moved by Commissioner Scafidi and seconded President Neitzke by to approve Ordinance 25-5: Intra Fund Transfer. President Neitzke asked for discussion. There was none.

ROLE CALL VOTE:
Aye: MM, AN, IJ, JS
Nay: None
Absent: GC
Motion Carried

D. Staff Safety and Longevity

It was moved by President Neitzke to approve the Staff Safety and Longevity. President Neitzke asked for discussion. Commissioner Scafidi asked to table this, and asked if other districts do this. Supt. Piworski said this is something that has always been done and she isn't sure if other Park Districts do this, if it is tabled the staff won't have the bonus before the holiday. It was decided to discuss this during Executive Session and vote after.

E. Connolly Recreation Center & Thorndale Park Renaming

Discussion took place regarding the renaming of the north and south park portions of Thorndale Park, and not the Connolly Community Center at this time.

Citizen Comments
None

Executive Session
It was moved by President Neitzke and seconded by Commissioner Scafidi to move to Executive Session regarding personnel at 8:28PM. President Neitzke asked for discussion. There was none.

ROLE CALL VOTE:
Aye: AN, IJ, JS, MM
Nay: None
Absent: GC
Motion Carried

It was moved by President Neitzke and seconded Commissioner Scafidi by to return the regular meeting at 9:56PM. President Neitzke asked for discussion. There was none.

ROLE CALL VOTE:
Aye: IJ, JS, MM, AN
Nay: None
Absent: GC
Motion Carried

Staff Safety and Longevity

It was moved by Commissioner Scafidi and seconded by President Neitzke to approve Staff Safety and Longevity awards. President Neitzke asked for discussion. There was none.

ROLE CALL VOTE:
Aye: MM, AN, IJ, JS
Nay: None
Absent: GC
Motion Carried

Adjournment

It was moved by President Neitzke and seconded by Commissioner Scafidi to adjourn the regular meeting of December 17, 2025 at 10:02PM. President Neitzke asked for discussion. There was none.

VOICE VOTE
All in favor: Ayes (4) AN, IJ, JS, MM
Opposed: Nays (0)
Absent: GC(0)
Motion Carried.

Respectfully submitted,

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Steven Muenz, Board Secretary Alyssa Neitzke, Board President

Date: December 17, 2025