

Medinah Park District
Minutes of the Regular Meeting
June 18, 2025 6:30PM
Connolly Recreation Center
22W130 Thorndale Avenue, Medinah, IL.

The regular meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, June 18, 2025 at the Connolly Recreation Center, 22W130 Thorndale Avenue, Medinah, IL.

Call to Order

The meeting was called to order at 6:31 PM by Board Secretary Steven Muenz.

Pledge of Allegiance

Secretary Steven Muenz requested a nomination for a president pro temp. Commissioner Neitzke was nominated to be president pro temp. It was moved by Commissioner Scafidi, and seconded by Commissioner Jarocinski to approve Commissioner Neitzke as president pro temp. Executive Director Muenz asked for discussion. There was none.

ROLL CALL VOTE

Aye: RB, IJ, JS, AN

Nay: None

Absent: JB

Motion Carried.

Roll Call

Commissioners Present:

Irene Jarocinski, Treasurer

Russell Bean, Commissioner

Jaclyn Scafidi, Commissioner

Alyssa Neitzke, Commissioner

Commissioners Absent: John Blankenship, Vice President

Staff Present:

Steven Muenz, Executive Director, Board Secretary

Maria Piworski, Superintendent of Finance/HR

Vince DeGrado, Superintendent of Parks

Dan Touzious, Asst. Supervisor of Parks

Jim Huetson, Superintendent of Recreation

Kurt Asprooth, Attorney, Ancel Glink

Public in Attendance

Jean Ott, Stephanie Dooley, Matt McAlevy, Gokhan Cukurova, Mark Cukurova, Maria Cukurova, Karrie Burg, Maria Ameneiro

Quorum

Commissioner Neitzke recognized a quorum.

Approval of Agenda

Commissioner Neitzke asked if there were any additions, corrections, or deletions to the agenda. It was moved by Commissioner Bean and seconded by Commissioner Scafidi to approve the agenda as amended.

Commissioner Neitzke asked for discussion. Commissioner Scafidi asked that discussion about parking at Commissioners Park be added to old business for discussion next month.

ROLL CALL VOTE:

Aye: IJ, RB, JS, AN

Nay: None.

Absent: JB

Motion Carried.

Approval of Consent Agenda

Commissioner Neitzke asked if there were any requests to remove items from the consent agenda. Hearing none, Commissioner Neitzke asked for a motion. It was moved by Commissioner Scafidi and seconded by Commissioner Neitzke to approve the Consent Agenda as presented or if the need to remove items exists.

Commissioner Neitzke asked for discussion. There was none.

ROLL CALL VOTE:

Aye: IJ, RB, JS, AN

Nay: None

Absent: JB

Abstain: None

Motion Carried.

Staff Reports

A. **Financial Report** – Commissioner Scafidi questioned why the audit was delayed. Superintendent Piworski stated the auditors waiting for OSLAD and Goodenough Park information.

B. **Recreation Report** – Commissioner Scafidi stated that Roselle Park District has their French market on Wednesdays and perhaps we can move the concerts to another day, possibly Tuesdays. Facebook reminders for events would be helpful. Discussion regarding senior events.

C. **Risk Management Report** – No questions from the board.

D. **Parks/Maintenance Report** – Commissioner Jarocinski asked that mileage and gas receipts for all vehicles be presented monthly in spreadsheet form.

Citizen Comments

Jean Ott commented on emails sent to Ex. Director Muenz and communication with staff.

Gokhan Cukurova asked that newly elected commissioners please take his words seriously, that he is here to fight for our district as well as our parks.

Mark Cukurova asked for a basketball court.

Carrie Burg and Maria Ameneiro asked for an outdoor basketball hoop.

Written/Verbal Communication from Public to Staff/Commissioners

School District #11 Showcasing student artwork at CRC

IAPD - Power Play grant – only 33 awarded

Attorneys Report

None.

Director's Report – Notes

MyRec registration software.

Greg Petry Board retreat discussion for future Board meeting.

Items for Discussion

Meacham Creek Nature Area management. Any thoughts regarding the Pizzo visit can be shared with Ex. Dir. for the meeting set with DuPage County staff in July.

Board of Commissioners policy manual will be passed along to the Board for review and will schedule a time to discuss changes and additions.

Executive Director discretionary spending regarding educational sessions was discussed. Ex. Dir. will be required to seek approval from the Board for any educational session registration.

Commissioners Comments:

Commissioner Jarocinski – Discussion regarding Meacham Creek and the options available for amenities.

Commissioner Scafidi and Commissioner Neitzke discussed program options including scavenger hunt.

Commissioner Bean – None

Commissioner Scafidi- None

Commissioner Neitzke- None

Old Business/Action Items

A. Items removed from Consent Agenda – None

B. FOIA Requests – Gokhan Cukurova brought multiple requests to the district.

C. July 2025 Board Meeting- A suggestion to cancel the July 16, 2025 meeting has been brought to the Executive Director. The Board may cancel meetings, with public notification, as Commissioners feel necessary. It will not be canceled.

D. Reconsideration of Resolution 25-10 US Tennis Court Construction

It was moved by Commissioner Scafidi and seconded by Commissioner Jarocinski to reconsider Resolution 25-10, a contract between Medinah Park District and US Tennis Court Construction for the repairs of the Thorndale Park tennis courts. Commissioner Neitzke asked for discussion. Commissioner Scafidi discussed her thoughts regarding the reconsideration including lack of consistent maintenance. A discussion regarding the tennis court maintenance took place.

ROLL CALL VOTE

Aye: RB, JS, AN, IJ

Nay: None

Absent: JB

Motion Carried.

E. Resolution 25-10 US Tennis Court Construction

It was moved by Commissioner Scafidi and seconded by Commissioner Bean to approve Resolution 25-10, a contract between the Medinah Park District and US Tennis Court Construction for the repairs of the Thorndale Park tennis courts. Commissioner Neitzke asked for discussion. Commissioner Scafidi stated discussions took place with tennis players.

ROLL CALL VOTE

Aye: None
Nay: JS, AN, IJ, RB
Absent: JB

Commissioners Park discussion. Commissioner Scafidi mentioned it is worth it to survey Commissioners Park neighbors about parking lot and Porta Johns. Commissioners Park is the only park that does not have a parking lot. Will need a plat of survey to review property lines. Survey costs associated. Gravel lot verses paving as options.

New Business

A. Resolution 25-12: Diligent Corporation:

The Park District Board was provided a presentation of the Diligent Community Essentials software at the May 21, 2025 regular Board meeting. The software creates a “portal” which will allow staff to share Board meeting information with both Commissioners and public, linked directly to the park district webpage. Diligent Community will improve efficiency by allowing the building of agendas, distribution of meeting materials, create minutes while protecting documents using customizable permissions. The software will provide the park district with compliancy and will keep the district compliant with current and future updates.

Suggested Motion: I move to approve Resolution 25-12, an agreement with the Diligent Corporation to provide Diligent Community Essentials, a Board management software, to the Medinah Park District.

It was moved by Commissioner Scafidi and seconded by Commissioner Bean to approve Resolution 25-12, a contract between the Medinah Park District and Diligent Corporation for the purchase of the Diligent Community Elite software. Commissioner Neitzke asked for discussion. There was none.

ROLL CALL VOTE:

Aye: None
Nay: AN, IJ, RB, JS
Absent: JB

B. Election of Board Officers/Annual Appointments

The Officers of the Board, once elected, serve until such time as they are replaced. There are no legal requirements that dictate when or how this should be approached. Our Board has chosen in the past to annually elect its President and Vice-President during a specific time of year. Following the election, the tradition has been to appoint a Board Secretary and Treasurer. The normal procedure is to have a nomination process, a motion and to vote for each elected office separately (President and Vice-President).

The Board also has annually made appointments for special duties, as well as representatives with various boards and organizations. Following are staff recommendations for these appointments. If any of these need to

be altered, it can be done at the meeting. Inasmuch as officers serve until they are replaced, we believe it can be inferred that those appointed to “representative” positions would likewise serve until they are replaced, we believe it can be inferred that those appointed to “representative” positions would likewise serve until they are replaced (or resign). In the past, the Executive Director has served as Secretary at the Board’s option and direction. The Board traditionally appointed one of the five commissioners to be Treasurer of the Park District. The Secretary and Treasurer positions do not require a commissioner to hold these positions.

Board Secretary:	Steven Muenz
Board Secretary Alternate:	Maria Piworski
Treasurer:	Jaclyn Scafidi
Park District Legal Counsel:	Ancel Glink
Park District Auditing Firm:	Sikich, Ltd
NEDSRA Representative:	Steven Muenz
NEDSRA Alternate:	Jim Huetson
PDRMA Representative:	Jim Huetson
PDRMA Alternate:	Steven Muenz
Lake Park Tax Consortium:	Maria Piworski
Lake Park Tax Consortium Alternate:	Steven Muenz

Commissioner Bean nominated Commissioner Blankenship as President. No second was heard.

Commissioner Jarocinski nominated Commissioner Neitzke as President seconded by Commissioner Scafidi. Commissioner Neitzke asked for discussion. Commissioner Bean stated his thoughts regarding the nomination of Commissioner Blankenship as President.

ROLL CALL VOTE:

Aye: IJ, JS, AN

Nay:

Abstain: RB

Absent: JB

Motion Carried.

Commissioner Neitzke nominated Commissioner Jarocinski as Vice President seconded by Commissioner Scafidi. Commissioner Neitzke asked for discussion.

ROLL CALL VOTE:

Aye: JS, AN, IJ

Nay: RB

Absent: JB

Motion Carried.

Commissioner Jarocinski nominated Commissioner Scafidi as Treasurer seconded by Commissioner Neitzke. Commissioner Neitzke asked for discussion.

ROLL CALL VOTE:

Aye: AN, IJ, RB, JS

Nay: None

Absent: JB

Commissioner Bean nominated Ex. Dir. Muenz as Board Secretary seconded by Commissioner Scafidi. Commissioner Neitzke asked for discussion.

ROLL CALL VOTE:

Aye: IJ, RB, JS, AN

Nay: None

Absent: JB

Motion Carried.

Commissioner Scafidi nominated Superintendent Piworski as Assistant Board Secretary seconded by Commissioner Jarocinski. Commissioner Neitzke asked for discussion.

ROLL CALL VOTE:

Aye: RB, JS, AN, IJ

Nay: None

Absent: JB

Motion Carried.

Commissioner Scafidi motioned to complete the nominations of appointed positions seconded by Commissioner Neitzke. Commissioner Neitzke asked for discussion.

ROLL CALL VOTE:

Aye: AN, RB, IJ, JS

Nay: None

Absent: JB

Motion Carried.

Executive Session

It was moved by Commissioner Neitzke and seconded by Commissioner Scafidi to adjourn the regular meeting of June 18, 2025 of the Board of Commissioners of the Medinah Park District at 8:42PM to enter into executive session. Commissioner Neitzke asked for discussion. There was none.

ROLL CALL VOTE

Aye: IJ, RB, JS, AN

Nay: None

Absent: JB

Motion Carried.

It was moved by Commissioner Scafidi and seconded by Commissioner Neitzke to adjourn executive session and return to the regular meeting of June 18, 2025 of the Board of Commissioners of the Medinah Park District at 10:22PM. Commissioner Neitzke asked for discussion. There was none.

ROLL CALL VOTE

Aye: RB, JS, AN, IJ

Nay: None

Absent: JB

Motion Carried.

Adjournment

It was moved by Commissioner Neitzke and seconded by Commissioner Bean to adjourn the regular meeting of June 18, 2025 at 10:23 PM. Commissioner Neitzke asked for discussion. There was none.

All in favor: Ayes (4) IJ, RB, JS, AN

Opposed: Nays (0)

Absent: (1) JB

Motion Carried.

Respectfully submitted,

Steven Muenz, Board Secretary

Alyssa Neitzke, Board President

Date: June 18, 2025