

Medinah Park District
Minutes of the Regular Meeting
April 16, 2025 6:30PM
Connolly Recreation Center
22W130 Thorndale Avenue, Medinah, IL.

The regular meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, April 16, 2025 at the Connolly Recreation Center, 22W130 Thorndale Avenue, Medinah, IL.

Call to Order

The meeting was called to order at 6:31 PM by President Jean Ott.

Pledge of Allegiance

Roll Call

Commissioners Present:

Jean Ott, President

John Blankenship, Vice President

Irene Jarocinski, Treasurer

Russell Bean, Commissioner

Commissioners Absent: Janan Jarosinski, Commissioner

Staff Present:

Steven Muenz, Executive Director, Board Secretary

Maria Piworski, Superintendent of Finance/HR

Vince DeGrado, Superintendent of Parks

Jim Huetson, Superintendent of Recreation

Dan Touzious, Asst. Supervisor of Parks

Guests: None

Public in Attendance

Jaclyn Scafidi

Alyssa Neitzke

Matt McAlevy

Quorum

President Ott recognized a quorum.

Approval of Agenda

Commissioner Ott asked if there were any additions, corrections, or deletions to the agenda. Director Muenz stated the agenda could move forward as presented.

Approval of Consent Agenda

President Ott asked if there were any additions, corrections or deletions to the consent agenda. It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve the Consent Agenda as presented.

President Ott asked for discussion. There was none.

Treasurer's Report for March, 2025 – beginning balance \$942,237.68 ending balance \$899,768.66

Approval of Monthly Disbursements

1. Past and Future Bills as Presented – 3/18/25 \$10,968.59, 3/27/25 \$20,685.03,
4/4/25 \$4,650.52

2. Payroll Related Expenses – March, 2025 \$66,694.23

Total Disbursements/Expenses - \$102,998.37

ROLL CALL VOTE:

Aye: JB, IJ, RB, JO

Nay: None

Absent: JJ

Abstain: None

Motion Carried

Citizen Comments

None

Written/Verbal Communication from Public to Staff/Commissioners

Commissioner Jarosinski – absent

Commissioner Bean – nothing

Commissioner Jarocinski – nothing

Commissioner Blankenship – nothing

President Ott-Carol Kookan contacted President Ott regarding the Metra property exchange. Ex. Director Muenz spoke to Carol.

Ex. Director Muenz said there has been no comments from citizens to the staff.

STAFF REPORTS

A. Financial Report – President Ott asked about the current audit, the levy payment and about the BS&A financial software. Supt. Piworski stated she is working with auditors regarding Goodenough Park and the district may need to file for an extension. The district should be receiving the first levy payment in June. BS&A software accommodates the fiscal year still being open.

B. Recreation Report – Commissioner Bean asked what items will be accepted for recycling and what is being done with hard to recycle items. Supt. Huetsen SCARCE will take the bulk of the items and electronics are going to a DuPage County recycling center. President Ott asked about combining with another organization for the Branson Trip. Supt. Huetsen stated the park district is partnering with a group from Chicago and now have enough participants. President Ott asked if a shredding event is planned for 2025. President Ott commented on summer camp and that the birthday parties seem to be a good addition. President Ott asked about the \$4,000 spent for fitness. Supt. Huetsen explained the funds were spent on new equipment as well as supplies. Commissioner Jarocinski asked how the Senior Coffee is going. Supt. Huetsen stated numbers are low but hoping they will pick up soon.

C. Risk Management Report – None

D. Parks/Maintenance Report – Commissioner Jarocinski asked if trees had been trimmed at Rhia Park. Supt. DeGrado stated yes. Commissioner Blankenship asked about chair carts hitting the hallway walls. Supt. DeGrado stated staff is researching smaller. President Ott was impressed with the new Falcon's Nest and repair, and the overseeding at Goodenough Park. She said she was looking for the new electrical box and couldn't locate it. Supt. DeGrado said it was at the corner by the tennis courts. President Ott asked about the Ace Hardware credit card. Supt. DeGrado stated the bill came between check cycles which is unusual.

Treasurer's Report – Cash Summary 3/1/25-3/31/25. Beginning balance 3/1/25 \$1,222,815.91 and ending balance on 3/31/25 \$1,414,405.75.

Presentation - The board presented President Ott a plaque in recognition of her 12 years of service.

Attorneys Report

There was none.

Director's Report – Notes

Board Elections/Updates- The election of officers and appointments will take place at the June 18, 2025 board meeting.

DCEO Grant – The grant is currently at the state of Illinois and there is no update at this time.

IAPD Legislative Conference – Ex. Director Muenz will be attending the conference on April 29th and 30th.

Items for Discussion

Annual Park Tour Update- Summer 2025 – This will be discussed with new board members at the May meeting.

Meacham Creek Nature Area Management – Proposals from Pizzo and Assoc. and from V3 included. V3 contract is 3 years. Pizzo & Assoc. is 1 year. Commissioner Bean asked when the last scheduled burn was done. Supt. DeGrado said it has been 2 years.

Maryann Grygiel Memorial – An example of a plaque is in packet. Discussion of where to put memorial took place. Decided upon to have a bench at one park and a tree at another park.

Commissioners Reports:

Commissioner Jarocinski – Board Policy Manual question and discussion took place.

Commissioner Jarosinski – Absent

Commissioner Bean – Walked Commissioners Park. Impressed. New trees looked good.

Commissioner Blankenship - None

President Ott – Leaves and acorn for the Giving Tree in the lobby. A discussion regarding the district's partner special recreation association situation. A discussion regarding ownership of Metra and park district properties. Question regarding the gas tank on site.

Old Business/Action Items

A. Items removed from Consent Agenda – (None)

B. FOIA Requests – (None)

New Business

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve Resolution 25-6, an agreement between the Medinah Park District and the management vendor for the care of the Meacham Creek Nature Area including site inspections and reports. President Ott asked for discussion. The Board discussed whether to approve the contract of V3 or Pizzo and Associates.

IJ-V3, RB Pizzo, JB Pizzo, JO Pizzo

ROLL CALL VOTE:

Aye: IJ, RB, JO, JB

Nay: None

Absent: JJ

Motion Carried.

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve Resolution 25-7, an agreement between the Medinah Park District and Action Printing, Inc. for the seasonal brochure printing services. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: RB, JO, JB, IJ

Nay: None

Absent: JJ

Motion Carried.

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve Resolution 25-8, an agreement between the Medinah Park District and Design Perspectives, Inc. for the completion of the Thorndale Park OSLAD project report. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: JO, JB, IJ, RB

Nay: None

Absent: JJ

Motion Carried.

Executive Session:

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to temporarily adjourn the regular meeting of April 16, 2025 at 7:45 PM. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: JO, JB, IJ, RB

Nay: None

Absent: JJ

Motion Carried.

The regular meeting of the Board of Commissioners reconvened at 8:31pm

Other Business:

It was moved by Commissioner Bean and seconded by Commissioner Blankenship to approve Resolution 25-5, a resolution approving of Executive Session minutes and destroy Executive Session audio recordings that are dated greater than 18 months from the date of April 16, 2025. President Ott asked for discussion. There was none. Release 9/18/2024

ROLL CALL VOTE:

Aye: JO, JB, IJ, RB

Nay: None

Absent: None

Motion Carried.

Adjournment

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to adjourn the regular meeting of April 16, 2025 at 8:33 PM. President Ott asked for discussion. There was none.

VOICE VOTE:

All in favor: Ayes (4)

Opposed: Nays (0)

Absent: (1)

Motion Carried.

Respectfully submitted,

Steven Muenz, Board Secretary

Jean I. Ott, Board President

Date: April 16, 2025