

**ORDINANCE NO. 25-1**

**THE COMBINED BUDGET AND APPROPRIATION ORDINANCE  
OF THE MEDINAH PARK DISTRICT, DU PAGE COUNTY, ILLINOIS  
FOR ITS FISCAL YEAR JANUARY 1, 2025 THROUGH DECEMBER 31, 2025**

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**WHEREAS**, The Combined Budget and Appropriation Ordinance for the Medinah Park District for its 2025 fiscal year has been prepared in tentative form and has been conveniently available for public inspection for at least 30 days prior to final action thereon; and

**WHEREAS**, a public hearing on the said Budget and Appropriation Ordinance was held at 6:30 p.m. on February 19, 2025, pursuant to notice published on February 3, 2025 in The Daily Herald, a newspaper of general circulation in said District, there being no newspaper published in the District;

**NOW, THEREFORE, BE IT ORDAINED** by the Board of Park Commissioners of the Medinah Park District, DuPage County, Illinois, as follows:

**SECTION ONE:** That the fiscal year of this District be and the same is hereby fixed and declared to be from January 1, 2025 through December 31, 2025 ("the current fiscal year").

**SECTION TWO:** That the following Annual Budget for the current fiscal year of the Medinah Park District is hereby adopted and the following sums of money are hereby appropriated for the purposes hereinafter set forth:

**I. GENERAL CORPORATE FUND**

Balance on hand at beginning of current fiscal year	\$1,111,519.00
Estimate of Cash expected to be received during the current fiscal year:	
Proceeds of the 2024 tax levy for general corporate purposes	\$660,000.00
Prior Taxes	0.00
Corporate Personal Property Replacement Tax	49,898.00
Income from Miscellaneous Sources	9,040.00
Grants/Donations	12,000.00
Vending	400.00
ADA Improvements – NEDSRA	0.00
Interest	25,100.00
Commuter Parking Fees & Fines	0.00
Transfer from Working Cash Fund	<u>0.00</u>
	\$756,438.00

Estimate of expenditures contemplated for the current fiscal year for General Corporate purposes, itemized as follows:

	<u>Budgeted</u>	<u>Appropriated</u>
A. EXPENSES - ADMINISTRATIVE		
1. Salaries and Wages	\$ 108,278.00	\$ 135,348.00
2. Mileage Reimbursement	3,900.00	4,875.00
3. Health Insurance	48,000.00	60,000.00
4. Pre-Employment Physicals	800.00	1,000.00
5. IMRF	37,830.00	47,288.00
6. Medicare	4,906.00	6,133.00
7. FICA	20,978.00	26,223.00
8. Conferences and Training	6,400.00	8,000.00
9. Dues and Subscriptions	5,538.00	6,923.00
10. Attorney's Fees	18,850.00	23,563.00
11. Legal Expenses	2,300.00	2,875.00
12. Equipment and Repair Services	3,300.00	4,125.00
13. Contractual Services	17,750.00	22,188.00
14. Printing	800.00	1,000.00
15. Office Supplies	1,500.00	1,875.00
16. Office Equipment - New	4,520.00	5,650.00
17. Postage	1,000.00	1,250.00
18. Bank Expense	225.00	281.00
19. Cash Short and Over	0.00	0.00
20. Charge Card Expense	18,000.00	22,500.00
21. Uniforms	1,150.00	1,438.00
22. Vending Supplies	0.00	0.00
23. Marketing	14,120.00	17,650.00
24. Miscellaneous	3,738.00	4,673.00
25. Telephone	2,400.00	3,000.00
26. Electricity	11,000.00	13,750.00
27. Natural Gas	8,000.00	10,000.00
28. Water and Sewer	750.00	938.00
29. Transfer to Other Funds	30,000.00	37,500.00
TOTAL ADMINISTRATIVE EXPENSES	\$376,033.00	\$470,046.00

	<u>Budgeted</u>	<u>Appropriated</u>
<b>B. EXPENSES - OPERATIONS</b>		
1. Salaries and Wages	\$230,082.00	\$287,603.00
2. Scavenger Service	4,528.00	5,660.00
3. Building Maintenance	18,585.00	23,231.00
4. Custodial Services	15,744.00	19,680.00
5. Park Grounds Maintenance	40,382.00	50,478.00
6. Emerald Ash Borer Management	0.00	0.00
7. Maintenance Supplies	1,351.00	1,689.00
8. Ballfield Maintenance	7,921.00	9,901.00
9. Playground Maintenance	1,903.00	2,379.00
10. Vehicle Maintenance	9,387.00	11,734.00
11. Bus Maintenance	3,241.00	4,051.00
12. Maintenance Equipment - New	4,292.00	5,365.00
13. Safety Supplies	1,075.00	1,344.00
14. Tennis Court Maintenance	27,913.00	34,891.00
15. Motor Fuel	8,257.00	10,321.00
16. Capital Improvements	0.00	0.00
17. Joint Agreement/ADA-Capital Improvements	0.00	0.00
18. Vehicles and Implements	0.00	0.00
19. Capital/Vehicle Replacement	0.00	0.00
20. Land Acquisition	0.00	0.00
21. Building Amenities	<u>2,200.00</u>	<u>2,750.00</u>
 TOTAL OPERATIONS EXPENSES	 \$376,861.00	 \$ 471,077.00

	<u>Budgeted</u>	<u>Appropriated</u>
<b>C. EXPENSES - COMMUTER PARKING</b>		
1. Salaries and Wages	\$ 0.00	\$ 0.00
2. Contractual	0.00	0.00
3. Supplies	0.00	0.00
4. Maintenance	<u>0.00</u>	<u>0.00</u>
 TOTAL COMMUTER PARKING EXPENSES	 \$ 0.00	 \$ 0.00

<b>TOTAL</b> amounts budgeted and appropriated for General Corporate Fund expenditures	\$ 752,894.00	\$941,123.00
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Estimated cash expected to be on hand at end of the current fiscal year	\$1,115,063.00
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## II. RECREATION FUND

Balance on hand at beginning of current fiscal year	\$25,167.00
Estimate of Cash expected to be received during the current fiscal year:	
Proceeds of the 2024 tax levy for recreation expenditures	\$350,000.00
Prior Taxes	0.00
Replacement Taxes	16,633.00
Rentals	43,575.00
Miscellaneous	0.00
Donations	5,600.00
Waiting List	0.00
Program Fees	106,000.00
Power Through	98,500.00
Club Kindergarten	0.00
Fitness Room	8,365.00
Co-op Programs	0.00
Athletic Fees	22,550.00
Special Event Fees	16,500.00
Gift Certificates	0.00
Open Gym Fees	8,750.00
Preschool Fees	25,050.00
Recreation Trips	4,400.00
Summer Camp	125,600.00
Dance	31,000.00
Program Supplies	0.00
Fund Transfer	<u>0.00</u>
	\$ 862,523.00

Estimate of expenditures contemplated for the current fiscal year for Recreation Fund expenditures, itemized as follows:

Amounts budgeted and appropriated for Recreation Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
<b>A. EXPENSES - ADMINISTRATION</b>		
1. Salaries and Wages	\$ 222,557.00	278,196.00
2. Mileage Reimbursement	200.00	250.00
3. Health Insurance	48,000.00	60,000.00
4. Pre-Employment Physicals	800.00	1,000.00
5. IMRF	35,867.00	44,834.00
6. Medicare	7,349.00	9,186.00
7. FICA	31,424.00	39,280.00
8. Conferences and Training	6,400.00	8,000.00
9. Dues and Subscriptions	5,575.00	6,970.00
10. Equipment and Repair Services	3,450.00	4,313.00
11. Contractual Services	27,480.00	34,350.00
12. Rental Expense	100.00	125.00
13. Printing	15,875.00	19,844.00
14. Office Supplies	1,700.00	2,125.00
15. Office Equipment - New	4,520.00	5,650.00
16. Postage	6,500.00	8,125.00
17. Cash Short and Over	0.00	0.00
18. Uniforms	1,019.00	1,274.00
19. Miscellaneous	3,738.00	4,673.00
20. Telephone	2,400.00	3,000.00
21. Electricity	11,000.00	13,750.00
22. Natural Gas	8,000.00	10,000.00
23. Water and Sewer	750.00	938.00
24. Transfer to Other Funds	25,000.00	31,250.00
25. Program Voucher	0.00	0.00
26. Gift Certificates Redeemed	<u>0.00</u>	<u>0.00</u>
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>\$ 469,704.00</b>	<b>\$ 587,133.00</b>

	<u>Budgeted</u>	<u>Appropriated</u>
<b>B. EXPENSES – OPERATIONAL</b>		
1. Salaries and Wages	\$ 218,117.00	\$ 272,646.00
2. Preschool Wages	17,500.00	21,875.00
3. Contractual Services	90,886.00	113,608.00
4. Co-Op Program Payments	2,285.00	2,856.00

5. Youth Coach Reimbursement	0.00	0.00
6. Fitness Room	10,035.00	12,544.00
7. Special Events	17,575.00	21,969.00
8. Program Supplies	1,260.00	1,575.00
9. Trip Expenses	3,800.00	4,750.00
10. Senior Citizen Programs	130.00	163.00
11. Craft Supplies	155.00	194.00
12. Athletic Supplies	2,350.00	2,938.00
13. Preschool Supplies	675.00	844.00
14. Summer Camp Supplies	1,400.00	1,750.00
15. Summer Camp Field Trips	8,000.00	10,000.00
16. Summer Camp Transportation	3,500.00	4,375.00
17. Open Gym Expense	1,000.00	1,250.00
18. Mileage Expense	52.00	65.00
19. Program Voucher	0.00	0.00
20. Gift Certificates Redeemed	<u>0.00</u>	<u>0.00</u>

TOTAL OPERATIONAL EXPENSES	\$ 378,720.00	\$ 473,402.00
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	<u>Budgeted</u>	<u>Appropriated</u>
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C. EXPENSES - CONCESSIONS

1. Wages	\$ 0.00	\$ 0.00
2. Equipment	0.00	0.00
3. Supplies	<u>0.00</u>	<u>0.00</u>

TOTAL CONCESSIONS EXPENSES	\$ 0.00	\$ 0.00
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<b>TOTAL</b> amounts budgeted and appropriated for Recreation Fund expenditures	\$848,424.00	\$1,060,535.00
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Estimate of cash expected to be on hand at the end of the current fiscal year for Recreation Fund	(\$ 39,266.00)
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### III. PUBLIC LIABILITY INSURANCE FUND

Balance on hand at beginning of current fiscal year	\$ 73,821.00
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Estimate of Cash expected to be received during the current fiscal year:	
Proceeds for the 2024 tax levy for Public Liability Insurance expenditures	\$ 48,000.00

Estimate of expenditures contemplated for the current fiscal year for Public Liability Insurance Fund expenditures \$ 66,795.00

Amounts budgeted and appropriated for Public Liability Insurance Fund Expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
1. Unemployment Fund	\$ 4,000.00	\$ 5,000.00
2. Risk Management	33,087.00	41,359.00
3. Liability Premiums	23,544.00	29,430.00
4. Workers Compensation Premiums	<u>6,164.00</u>	<u>7,705.00</u>

**TOTAL** amounts budgeted and appropriated for Public Liability Insurance Fund expenditures \$ 66,795.00 \$ 83,494.00

Estimate of cash expected to be on hand at the end of the current fiscal year for Public Liability Insurance Fund \$ 55,026.00

#### IV. AUDIT FUND

Balance on hand at beginning of current fiscal year \$ 4,615.00

Estimate of Cash expected to be received during the current fiscal year:  
 Proceeds of the 2024 tax levy for Audit Fund expenditures \$ 17,500.00

Estimate of expenditures contemplated for the current fiscal year for Audit Fund expenditures \$20,500.00

Amounts budgeted and appropriated for Audit Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
Auditor's Fees	\$ 20,500.00	\$ 25,625.00

**TOTAL** Amounts budgeted and appropriated for Audit Fund expenditures \$ 20,500.00 \$ 25,625.00

Estimate of Cash expected to be on hand at the end of the current fiscal year for Audit Fund \$ 1,615.00

**V. JOINT RECREATION PROGRAM FOR THE HANDICAPPED FUND**

Balance on hand at beginning of current fiscal year \$ 3,420.00

Estimate of Cash expected to be received during the current fiscal year:

Proceeds of the 2024 tax levy for Joint Recreation Program for the Handicapped Fund expenditures \$139,000.00

Interest \$ 2,000.00

\$141,000.00

Estimate of cash expected to be received During the current fiscal year for Special Recreation Programs \$144,420.00

Amounts budgeted and appropriated for Joint Recreation Program for the Handicapped Fund Expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
1. NEDSRA for special recreation services and ADA Compliance	\$ 110,000.00	\$ 137,500.00
2. ADA Projects	\$ 31,600.00	\$ 39,500.00
	<u>                    </u>	<u>                    </u>

**TOTAL** amount budgeted and appropriated for Joint Recreation Program for the Handicapped Fund expenditures \$ 141,600.00 \$ 177,000.00

Estimate of cash expected to be on hand at the end of the current fiscal year for Joint Recreation Program for the Handicapped Fund \$ 2,820.00



## VI. PAVING AND LIGHTING FUND

Balance on hand at beginning of current fiscal year	\$ 18,346.00	
Estimate of Cash expected to be received during the current fiscal year:		
Proceeds of the 2024 tax levy for Paving and Lighting Fund expenditures	\$ 10,000.00	
Estimate of expenditures contemplated for the current fiscal year for Paving and Lighting Fund	\$ 15,500.00	
Amounts budgeted and appropriated for Paving and Lighting Fund expenditures		
	<u>Budgeted</u>	<u>Appropriated</u>
Paving and Lighting Fund Expenditures	\$ 15,500.00	\$ 19,375.00
<b>TOTAL</b> amount budgeted and appropriated for Paving and Lighting Fund Expenditures	\$ 15,500.00	\$ 19,375.00
Estimate of cash expected to be on hand at the end of the current fiscal year for Paving and Lighting Fund	\$ 12,846.00	

## VII. BOND & INTEREST FUND

Balance on hand at beginning of current fiscal year	\$ 22,917.00	
Estimate of Cash expected to be received during the current fiscal year:		
Proceeds of the 2024 tax levy for Bond & Interest Fund expenditures	\$146,963.00	
Estimate of expenditures contemplated for the current fiscal year for Bond & Interest Fund	\$147,413.00	

Amounts budgeted and appropriated for  
Bond & Interest Fund expenditures

	<u>Budgeted</u>	<u>Appropriated</u>
1. Bond & Interest Expenditures	\$ 147,413.00	\$ 184,266.00
<b>TOTAL</b> amount budgeted and appropriated for Bond & Interest Fund expenditures	\$ 147,413.00	\$ 184,266.00
Estimate of cash expected to be on hand at the end of the current fiscal year for Bond & Interest Fund	\$ 22,467.00	

#### VIII. WORKING CASH FUND

Balance on hand at beginning of current fiscal year	\$26,871.00	
Estimate of Cash expected to be received during the current fiscal year:	0.00	
Estimate of expenditures contemplated for the current fiscal year for Working Cash Fund expenditures:	\$ 0.00	
	<u>Budgeted</u>	<u>Appropriated</u>
Working Cash Fund Expenditures	\$ 0.00	\$ 0.00
<b>TOTAL</b> amount budgeted and appropriated for Working Cash Fund expenditures	\$ 0.00	\$ 0.00
Estimate of Cash expected to be on hand at the end of the current fiscal year for Working Cash Fund	\$26,871.00	

## IX. CAPITAL PROJECTS FUND

Balance on hand at beginning of current fiscal year	\$ 88,342.00	
Fund Transfer Received	\$ 55,000.00	
Interest Income	\$ 0.00	
Bond Proceeds	\$ 0.00	
Grant Revenues	\$ 22,500.00	
Estimate of expenditures contemplated for the current fiscal year for Capital Projects Fund	\$ 161,500.00	
Land Acquisition	\$ 0.00	
Amounts budgeted and appropriated for Capital Projects Fund expenditures	<u>Budgeted</u>	<u>Appropriated</u>
	\$ 161,500.00	\$ 201,875.00
<b>TOTAL</b> Amounts budgeted and appropriated for Capital Projects Fund expenditures	\$ 161,500.00	\$ 201,875.00
Estimate of Cash expected to be on hand at the end of the current fiscal year for Capital Projects Fund	\$ 4,342.00	

## SUMMARY

	<u>Budgeted</u>	<u>Appropriated</u>
General Corporate Fund	\$ 752,894.00	\$ 941,123.00
Recreation Fund	848,424.00	1,060,535.00
Public Liability Insurance Fund	66,795.00	83,494.00
Audit Fund	20,500.00	25,625.00
Joint Recreation Program for the Handicapped Fund	141,600.00	177,000.00
Paving and Lighting Fund	15,500.00	19,375.00
Bond & Interest Fund	147,413.00	184,266.00
Working Cash Fund	0.00	0.00
Capital Projects Fund	161,500.00	201,875.00
<b>TOTAL AMOUNT BUDGETED AND APPROPRIATED</b>	<b>\$ 2,154,626.00</b>	<b>\$2,693,293.00</b>

**SECTION THREE:** That all unexpended balances of any item or items or any general appropriation made in this Ordinance may be expended in making up any insufficiency in any item or items in the same appropriation made for this Ordinance.

**SECTION FOUR:** That all unexpended balances from annual appropriations of previous years are hereby reappropriated.

**SECTION FIVE: SEVERABILITY.** The various provisions of this Ordinance are to be considered as severable and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

**SECTION SIX: REPEAL OF PRIOR ORDINANCES.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SEVEN: EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED this 19th day of February, 2025.

APPROVED this 19th day of February, 2025.

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Jean I. Ott - President

ATTEST:

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Steven Muenz - Secretary

## CERTIFICATION

I, the undersigned, do hereby certify that I am the Secretary of the Medinah Park District, DuPage County, Illinois, and that the foregoing is a true, complete and exact copy of Ordinance No. 25 - 1, The Combined Budget and Appropriation Ordinance of the Medinah Park District, DuPage County, Illinois for its Fiscal Year January 1, 2025 through December 31, 2025, which was duly enacted on February 19, 2025 and approved on February 19, 2025, as the same appears from the official records of the Medinah Park District.

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Steven Muenz - Secretary

## CERTIFICATION BY CHIEF FISCAL OFFICER

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I hereby certify that I am the Chief Fiscal Officer of the Medinah Park District and that the following is an estimate of revenues, by source, anticipated to be received by the Medinah Park District, DuPage County, Illinois, in the following fiscal year:

<u>Source of Revenue</u>	<u>Fiscal Year 2025</u>	<u>Fiscal Year 2026</u>
Tax Levies & Collections (Include Back Taxes)	\$1,371,463.00	\$1,390,500.00
Interest Earned	\$27,100.00	\$20,000.00
Commuter Parking Fees/Fines	\$0.00	\$0.00
Miscellaneous Revenue	\$9,040.00	\$8,000.00
Recreation Fees	\$442,288.00	\$315,000.00
Concession and Vending Sales	\$400.00	\$425.00
Replacement Tax	\$66,531.00	\$70,000.00
Fund Transfer	\$55,000.00	\$0.00
Rentals	\$43,575.00	\$45,000.00
Grant and Donation Revenue	\$40,100.00	\$17,600.00
Bond Proceeds	\$0.00	\$0.00
Fitness Room	<u>\$4,427.00</u>	<u>\$5,000.00</u>
<b>TOTAL</b>	<b>\$ 2,059,924.00</b>	<b>\$ 1,871,525.00</b>

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Irene Jarocinski  
Treasurer and Chief Fiscal Officer  
Medinah Park District