

Medinah Park District

Minutes of the Regular Meeting
January 15, 2025 6:30PM
Connolly Recreation Center
22W130 Thorndale Avenue, Medinah, IL.

The regular meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday, January 15, 2025 at the Connolly Recreation Center, 22W130 Thorndale Avenue, Medinah, IL.

Call to Order

The meeting was called to order at 6:32 PM by President Jean Ott.

Pledge of Allegiance

Roll Call

Commissioners Present:

Jean Ott, President

John Blankenship, Vice President

Irene Jarocinski, Treasurer

Russell Bean, Commissioner

Janan Jarosinski, Commissioner

Commissioners Absent: None

Staff Present:

Steven Muenz, Executive Director, Board Secretary

Vince DeGrado, Superintendent of Parks

Jim Huetson, Superintendent of Recreation

Maria Piworski, Superintendent of Finance/HR

Dan Touzious, Asst. Superintendent of Parks

Guests:

Attorney Megan Mack, Ancel Glink

Public in Attendance

Jaclyn Scafidì

Quorum

President Ott recognized a quorum.

Approval of Agenda

President Ott asked if there were any additions, corrections or deletions to the monthly Agenda. President Ott requested Resolution 24-36 and Resolution 25-1 be moved to other business and Resolution 24-34 tabled until February 2025. It was moved by President Ott and seconded by Commissioner Jarosinski to approve moving Resolution 24-36 and Resolution 25-1 to other business and to table Resolution 24-34. President Ott asked for discussion. Commissioner Blankenship questioned the move of items to other business.

ROLL CALL VOTE:

Aye: JO, IJ, JJ

Nay: None

Absent: None

Motion Carried

It was moved by President Ott and seconded by Commissioner Jarocinski to approve the agenda as amended. President Ott asked for discussion. There was none.

VOICE VOTE

Aye: 5

Nay: 0

Motion Carried

Approval of Consent Agenda

President Ott asked if there were any additions, corrections or deletions to the consent agenda. President Ott removed check #6371 from the consent agenda stating the \$900.00 was over the budgeted amount as well as Pizzo not attending to the property within the allotted timeframe. It was moved by President Ott and seconded by Commissioner Bean to accept the consent agenda of January 15, 2025 as amended. President Ott asked for discussion.

Treasurer's Report for December 31, 2024 – beginning balance \$1,750,853.02 ending balance \$1,393,312.67

E. **Approval of Monthly Disbursements**

1. Past and Future Bills as Presented – 12/30/24 \$31,168.18, 1/14/25 \$15,485.14, 1/15/25 \$4,926.80

2. Payroll Related Expenses – December, 2024 \$64,891.28

Total Disbursements/Expenses - \$116,471.40

ROLL CALL VOTE:

Aye: JB, IJ, RB, JJ, JO

Nay: None

Absent: None

Abstain: None

Motion Carried

STAFF REPORTS

A. Financial Report

President Ott had a question regarding the audit. It was stated the district has to pay final bill for OSLAD and is awaiting the invoice.

B. Recreation Report

President Ott asked about the flyers for upcoming senior event. Supt. Huetson stated flyers are complete and must go to the public.

President Ott had a question regarding the attendance numbers for Winter Break camp for this year as compared to last year.

Commissioner Jarosinski asked how long senior event meeting will last? Supt. Huetson answered 1 hour and will take place in the Maple Room.

C. Risk Management Report

President Ott thanked the parks department and any other departments that may have helped in the demolition of the old Thorndale playground. President Ott also asked about CPR training off site. Supt. Huetson said when a single employee needs CRP training it is more cost effective to train through the Roselle Fire Department. Commissioner Jarocinski asked how the playground was disposed of. Supt. DeGrado said while the new playground was being constructed, contractors were able to haul away the old equipment at no cost.

D. Parks/Maintenance Report

President Ott commented on the new paint colors in the Maple Room, and the fitness room looks nice. President Ott asked how many miles on dump truck? Supt. DeGrado answered 11,000 miles. President Ott asked about the new barn roof. Supt. DeGrado said the new coating is working and the noise from the rain is much less now. Commissioner Jarocinski stated she would like to see more projects in the recreation center. Ex. Dir. Muenz said there are other projects and maintenance lined up for the winter months.

Attorneys Report

There was none.

Citizen Comments

Jaclyn Scafidi asked where the playground equipment was taken to and if it was going to be recycled. Supt. DeGrado answered plastic was recycled the plastic and the metal was traded with the contractors.

Written/Verbal Communication from Public to Staff/Commissioners

Commissioner Jarocinski-spoke to woman regarding playground across Medinah Road.

Commissioner Bean-people like fitness center.

Director's Report – Notes

IAPD Legislative Breakfast takes place March 7th in Carol Stream.

A reminder that the IAPD/IPRA Annual Conference is coming up.

OSLAD/Goodenough Park Projects Update. The additional Goodenough amenity has been delivered. The additional concrete will be poured by the contractor once it is warm enough.

Statements of Economic Interest will be mailed or emailed to specific staff and all Commissioners.

Items for Discussion

2025 fiscal year budget. Reviewed and staff can take next steps in the process.

Board of Commissioners policy manual was tabled until February, 2025.

The Park/Motorized Vehicles Ordinance was discussed. Ex. Dir. Muenz stated it will be an agenda item for review in February.

Commissioners Reports:

Commissioner Jarosinski – None

Commissioner Bean – None

Commissioner Blankenship-None

Commissioner Jarocinski-Visited multiple parks and some not plowed. Supt. DeGrado explained main parks are plowed in the winter. President Ott- Questioned the verbiage in the Purchasing Policy and requested it be changed. Will attend the IAPD/IPRA Conference Thursday through Saturday. She has reached Master Board Status and will be recognized at the IAPD annual meeting. President Ott announced she has withdrawn her name from the April 1, 2025 ballot.

Old Business/Action Items

President Ott began a discussion regarding the organizational chart.

President Ott stated a new leaf on the Giving Tree should be added each year for donors. Itasca Bank should receive a leaf.

New Business

It was moved by Commissioner Blankenship and seconded by Commissioner Jarosinski to adopt Ordinance 24-34, Personnel Purchasing Policy as amended. President Ott asked for discussion. The verbiage was discussed to confirm the change.

ROLL CALL VOTE:

Aye: IJ, RB, JJ, JO, JB

Nay: None

Absent: None

Motion Carried.

It was moved by Commissioner Blankenship and seconded by Commissioner Jarosinski to approve Resolution 24-36, Executive Director Contract Amendment. President Ott asked for discussion. President Ott suggested a change to the vacation portion of the contract to match the Park District Personnel Policy Manual.

ROLL CALL VOTE:

Aye: RB, JJ, JO, JB, IJ

Nays: None

Absent: None

Motion Carried.

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to adopt Resolution 25-1, Salary Maximum Caps. Commissioner Ott asked for discussion. Discussion regarding resolution took place.

ROLL CALL VOTE:

Aye: JJ, JB, RB

Nay: JO, IJ

Absent: None

Motion Carried.

EXECUTIVE SESSION:

It was moved by President Ott and seconded by Commissioner Blankenship to enter the Board of Commissioners into Executive Session under 120/2(C)1 personnel at 7:43 PM. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: JB, IJ, RB, JJ, JO

Nay: None

Absent: None

Motion Carried.

The regular meeting of the Board of Commissioners reconvened at 8:22pm

Adjournment

It was moved by President Ott and seconded by Commissioner Blankenship to adjourn the regular meeting of January 15, 2025 at 8:25 PM. President Ott asked for discussion. There was none.

VOICE VOTE:

All in favor: Ayes (5)

Opposed: Nays (0)

Absent: None

Motion Carried.

Respectfully submitted,

Steven Muenz, Board Secretary

Jean I. Ott, Board President

Date: January 15, 2025