

MINUTES OF THE REGULAR MEETING
THE MEDINAH PARK DISTRICT, DUPAGE COUNTY, ILLINOIS
APRIL 17, 2024

The Regular Meeting of the Board of Commissioners of the Medinah Park District, DuPage County, Illinois was held on Wednesday April 17, 2024 at the Connolly Recreation Center located at 22W130 Thorndale Avenue, Medinah, Illinois.

The meeting was called to order at 7:04 PM by President Jean Ott.

Call to Order

President Ott led the Pledge of Allegiance.

Pledge of Allegiance

Roll Call was taken showing the following members present:

Roll Call

Commissioners Present: Jean Ott, President; Maryann Grygiel, Vice-President; Irene Jarocinski, Treasurer; Russell Bean, Commissioner; John Blankenship, Commissioner

Commissioners Absent: Maryann Grygiel, Commissioner

Also Present: Steven Muenz, Executive Director; Vince DeGrado, Superintendent of Parks; Maria Piworski, Superintendent of Finance/HR; Jim Huetson, Superintendent of Recreation; Kurt Asprooth, Ancel Glink

Public in attendance: None

Commissioner Ott recognized a quorum.

Commissioner Ott asked if there were any additions, corrections or deletions to the Agenda. Director Muenz stated the agenda could move forward as presented. It was moved by Commissioner Ott and seconded by Commissioner Bean to approve the Agenda as presented. Commissioner Ott asked for discussion. There was none. Ex. Director Muenz stated that there will be no need to go into Executive Session.

Approval of April 17, 2024 Agenda

ROLL CALL VOTE:

Aye: Jean Ott, Irene Jarocinski, Russell Bean, John Blankenship

Nay: None

Abstain: None

Absent: Maryann Grygiel

Motion Carried.

It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve/accept the consent agenda of April 17, 2024 as presented. Commissioner Ott asked for discussion. There was none.

Approval of April 17, 2024 Consent Agenda

ROLL CALL VOTE:

Aye: Russell Bean, Jean Ott, John Blankenship, Irene Jarocinski

Nay: None

Absent: Maryann Grygiel

Abstain: None

Motion Carried

The Treasurer's Report ending March 31, 2024 was read by Treasurer Jarocinski. The report will be filed for future auditing purposes.

Supt. Piworski provided her written report in the packet. Commissioner Ott asked if there were any questions. There were none.

Supt. Huetson provided his written report in the packet. Commissioner Ott asked about the newly hired custodian and which department they work for. Supt. Huetson stated the new custodian works for the recreation department.

Supt. DeGrado provided his written report in the packet. Commissioner Bean asked about the removal of the trees that were dammed up by Meachum Creek. Supt. DeGrado stated that the township removed the trees 2-3 weeks ago and it wasn't because of the beavers, the trees fell during the winter. Commissioner Ott asked about interviewing new elevator inspection/repair companies. Supt. DeGrado said yes they are in the process of doing so. Commissioner Jarocinski asked about the damage to the signs at Rhia Park. Supt DeGrado said that someone had pulled them out of the foundation and it was vandalism. The signs are in the barn and staff are in process of hopefully repairing and putting them back in the ground.

Commissioner Ott asked if a replacement has been found for our Safety Coordinator yet? Ex. Dir. Muenz said he will have more information at the next board meeting. And he will ask Mark Goode about the location of the manuals and if they can be kept up front.

Attorney Asprooth is waiting to hear back from Metra.

Ex. Dir. Muenz said that written communication was put in board packets, there was no verbal communication. Ex. Dir. Muenz also stated there were a few written items that came in today. One was work is needed at Springhill Playground, second there was a letter to Brooks saying her daughter had a great time at Spring Break Camp and lastly can some asphalt work be done at Goodenough Park. Commissioner Ott asked about a letter from Tammy Weach?? Super. DeGrado said a root has raised up the asphalt and that is what she is tripping over, no asphalt work is slated to be done there but crack filling needs to be done and it may be possible to fit it in at that time. Commissioner Jarocinski previously mentioned she spoke to a gentleman regarding the sign vandalism at Rhea Park. There were no comments to any of the other commissioners.

There were NO citizen comments that came before the Board of Commissioners.

NEDSRA has cancelled the March 6 board meeting and continues working on the 2024 budget. No updates on the roof concerns.

Ex. Dir. Muenz said he met with Tod from Design Perspectives and D & J Landscaping on April 2, 2024. There is a change order for Goodenough Park Playground Project in packet to be discussed later. There was an initial denial of the permit because there was a tree in the middle of the playground. The tree has been removed. Tod will redo the drawing and it will be resubmitted to the county. We have also received a plaque from Playcore Goodenough is a national demonstration site and paperwork does need to be filled out and board will be kept abreast of any updates regarding this moving forward.

Treasurer's Report ending March 31, 2024

Finance/HR Report

Recreation Report

Parks / Maintenance Report

Risk Management

Attorney's Report

Written/Verbal Communications from Public to Staff/Commissioners

Citizen Comments

Director's Notes: NEDSRA

Goodenough Park Playground Project Update

<p>IPRA, Gametime and Playcore. And interested in the playground and are looking for some more information regarding this.</p> <p>Ex. Dir. Is continuing to work with the county and they are aware of our timeline.</p> <p>Ex. Dir. Muenz said he received an email and only one commissioner has yet to return their statement to the county.</p> <p>Ex. Dir. Muenz asked everyone to keep their calendars open on Sunday June 2, 2024. We will be participating in the Rose Parade again this year.</p> <p>We have purchased new phones and the phone number will be ported over on Monday April 22, 2024. The phones will now be VOIP lines. Everyone will now have direct lines starting with 224 area code. With the savings on the new phone lines, we will absorb the cost of the new phones in 2-3 months. With the new individual phone lines employees now have the option of forwarding their calls to their cell phones.</p> <p>Ex. Dir. Muenz stated that for the first quarter of 2024 we made just over \$6,000.00 in daily parking. This is still below budget but better than last year. February 2024 was however a great month. Permit parking was over \$2,000.00 and the total for both was over \$9,000.00 for the first quarter.</p> <p>Commissioner Ott asked that the board email ex. Dir. Muenz some June dates for the park tour.</p> <p>Ex. Dir. Muenz said the increased cost of the project would now be just over \$17,000.00 and it would be completed by November 2024. It was moved by Commissioner Jarocinski and seconded by Commissioner Bean to approve the change order for Goodenough Park playground in the amount of \$17,059.10. Commissioner Ott asked for discussion there was none.</p> <p>ROLL CALL VOTE: Aye: Russell Bean, Jean Ott, John Blankenship, Irene Jarocinski Nay: None Absent: Maryann Grygiel Abstain: None Motion Carried</p> <p>Commissioner Ott asked for a motion to approve the change order for the Thorndale Park OSRAD Construction Project. It was moved by Commissioner Blankenship and seconded by Commissioner Bean to approve. Commissioner Ott asked for discussion and it was discussed previously that there would be no demolition of playground already in place and playground will still be used as long as it is in good condition therefore the amount of</p>	<p>OSRAD Grant Update/Landscape Structures Invoice</p> <p>Statements of Economic Interest</p> <p>2024 Rose Parade</p> <p>L6 Technology Update</p> <p><u>Items for Discussion</u></p> <p>2024 Metra West Parking Report (1st Quarter)</p> <p>Tentative Park Tour</p> <p><u>Unfinished/Old Business/Action Items</u></p> <p>Goodenough Park Playground Change Order</p> <p>OSRAD Construction Project Change Order</p>
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\$38,000 slated for demolition will be removed from the cost of the project.

ROLL CALL VOTE:

Aye: Russell Bean, Jean Ott, John Blankenship, Irene Jarocinski
Nay: None
Absent: Maryann Grygiel
Abstain: None
Motion Carried

It was moved by Irene Jarocinski and seconded by John Blankenship to approve Resolution 24-10, a resolution approving a Memo of Understanding Agreement between Medinah Park District and the Medinah School District 11. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Irene Jarocinski, Russell Bean, Jean Ott, John Blankenship
Nay: None
Absent: Maryann Grygiel
Motion Carried.

It was moved by Commissioner Bean and seconded by Commissioner Blankenship to approve Resolution 24-11, a resolution approving a contract between Chicago Elevator and Lift and the Medinah Park District. President Ott asked how much money we would be saving? Ex. Dir. Muenz said we would be saving approximately \$1,500.00 over Otis.

ROLL CALL VOTE:

Aye: Russell Bean, Jean Ott, John Blankenship, Irene Jarocinski,
Nay: None
Absent: Maryann Grygiel
Motion Carried

It was moved by Commissioner Bean and seconded by Commissioner Blankenship to approve a resolution approving the video surveillance policy for the Medinah Park District. President Ott asked for discussion. There was none.

ROLL CALL VOTE:

Aye: Jean Ott, John Blankenship, Irene Jarocinski, Russell Bean
Nay: None
Absent: Maryann Grygiel
Motion Carried.

Commissioner Jarocinski asked if the new Video Surveillance Policy will allow for cameras in the parking area across from the Medinah Park District and also for Manary Park. Ex. Dir. Muenz said it is a policy only and no changes to equipment will be made. Commissioner Jarocinski then asked about the milage on the work trucks. Commissioner Bean asked if a police report was filed for the vandalism at Rhea Park, Supt. Degrado stated due to the high deductible for our insurance and the limited amount of sheriff officers there was not a police report filed. Commissioner Blankenship had no comments. Commissioner Ott asked if the commissioners could each have their own email now that we have a contract with L6 Technology, and no longer use MPD cares email. Now that board packets are going to be digital would it be possible for commissioners to have their own tablets for viewing board packets. We did receive the grant from the Morton Arboretum for ten trees and mulch for them. We have sapling trees for Earth Day or possibly planting them at Meacham Creek. Commissioner Blankenship said regarding

New Business
Ordinance 24-10:
MOU Medinah School
District 11 Agreement

Resolution 24-11:
Elevator Service
Contract

Resolution 24-13:
Video Surveillance
Policy

Commissioner
Comments

Commissioner's emails they should be incoming only. Attorney Asprooth explained the risks and benefits of commissioner emails. Commissioner Grygiel asked Ex. Dir. Muenz to let everyone know what a great job Brooks did with the Easter Egg Hunt.

It was moved by Commissioner Jarocinski and seconded by Commissioner Bean to adjourn the Regular Meeting of the Board of Commissioners of the Medinah Park District for April 17, 2024 at 7:50 PM. Commissioner Ott asked for discussion. There was none.

ROLL CALL VOTE:

All In Favor: Aye (4) – Jean Ott, John Blankenship, Irene Jarocinski, Russell Bean

Opposed: None

Absent: None

Motion Carried.

Respectfully submitted,

Steven Muenz
Board Secretary

Jean I. Ott
President

Date: April 17, 2024

Jean I. Ott, President

Adjournment